

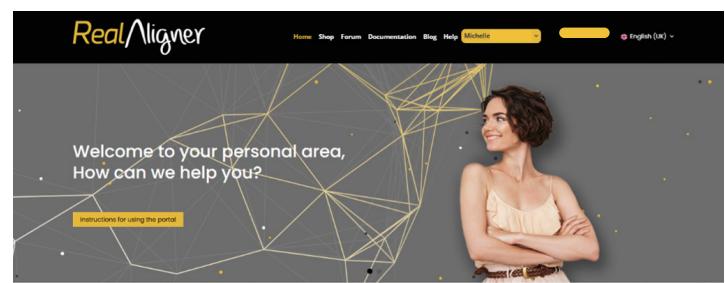
## HOW TO UPLOAD NEW CLINICAL CASES TO THE RealAligner PLATFORM

### WEB PORTAL

**Step 1.** Go to [www.realaligner.com](http://www.realaligner.com) and enter the area for **Professionals**.

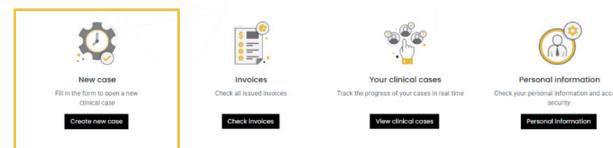
**Step 2.** Then click on the **Portal** button.

**Step 3.** This button will take you to the **login** screen. Enter the **email address and password** used by the user to register.

**Step 4.** Go to the **client area** where you will find the different options offered by the platform.

**Step 5.** Go to the **New clinical case section**.



- Here the platform will provide the user with all the information needed to correctly upload cases.

Currently only the **RealAligner Basic** option is available.



**Step 6.** **Fill in all the enabled fields;** those marked with an asterisk are mandatory. It is very important to add the gender and date of birth as these provide clinical information that is important and relevant for planning.

- A very simple form has been created to fill in. In the **notes** section, the user can specify more specific issues in each of the sections considered to be relevant.

- There are modules at the end of the form to **upload files** in image, X-ray and STL format; these will be sent to RealAligner with all the other information.

**ATTACHMENTS**

Bucket delivery.

Yes  No

Stl files.

**Elegir archivos** No se ha seleccionado ningún archivo  
Send us any documents or Images that you think are relevant to provide.

Intraoral photographs

**Elegir archivos** No se ha seleccionado ningún archivo  
Send us any documents or Images that you think are relevant to provide.

Extraoral photographs.

**Elegir archivos** No se ha seleccionado ningún archivo

**Step 7. Sending the case.** To send the case correctly, click on the Send option. Once sent, the system will inform us that the case has been uploaded correctly and will inform us of the clinical case number recorded on the platform. The user will also receive an email with the same information.

 Thank you!

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 Your case has been successfully submitted.

 Your clinical case number is #197,915.

We have sent an email to your email with the case data.  
You can also review case statuses and contact us through the case messaging system.

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- The user will also receive an email with the same information.

Your Help Desk Ticket  
**Orthodontic clinical cases (#197916)** 

**RealAligner**

Hello Michelle \_\_\_\_\_

We have successfully received your clinical case with reference 197916 we are in the process of reviewing that all the information you send us is correct.

We'll let you know as soon as our orthodontist team begins the planning phase.

If you have any questions or queries, you can contact us via email  
[info@realaligner.com](mailto:info@realaligner.com)

Thank you for trusting us,  
the RealAligner team.

Congratulations on your new case!  
We will be in touch. **Thank you!**



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